

Fall 2010

Dear Total Community Manager Grant Applicant,

Thank you for your interest in Total Community Manager (TCM). The application process and guidelines for the **Total Community Manager Grants Program** are as follows:

- The average grant is \$500.
- The attached application, a copy of your agency's 501 c 3 and a \$50 deposit needs to be submitted to us. We will then submit the application with the estimate to the most appropriate funding source, based on the guidelines the funders have given us.
 - If your application is NOT funded by our donors and you do not want to purchase TCM, the \$50 will be refunded.
 - If your application is approved the \$50 deposit will be applied to the payment due TCM.
 - If your application is approved and you do NOT purchase TCM, the \$50 deposit is forfeited.
- A Total Community Manager Sales Associate needs complete an estimate to determine the cost TCM for your agency. To schedule this, please contact info@tcmgr.com.
- You will be responsible for sending the appropriate thank you notes to the funding sources. There may also be specific conditions to the funding, such as listings on your website, as you do with other donors. If there are any specific requests, these will be discussed and agreed to before final approval.

The team at Total Community Manager looks forward to working with you.

Best,



David Unger

Please complete the following questions to apply for the Total Community Manager Grants Program:

Name of your agency:

The year your agency was incorporated:

The mission of your agency:

The annual budget of the agency:

The number of people served per month:

What fundraising/data management software you are currently using?

Contact person:

E-mail:

Phone #:

Website:

Included in this submission is:

- A copy of your agency's 501 C 3
- The estimate for TCM provided by a TCM Sales Associate
- \$50 Deposit

If requested, I agree to provide references for Total Community Manager and provide a written testimonial for publication.

Executive Director

Date

Typed name of Executive Director:

Total Community Manager Grants Program

The Total Community Manager Grants Program is generously funded by donors who understand that technology is needed for organizations to fulfill their mission.



And an
Anonymous
Foundation

